

FALL Executive Board Meeting

Date: September 22, 2019

Time: 1:38pm (call to order)

Presiding Officer: Jonnae Atkinson MD

Location: Rice University Multicultural Center

**Attendees**

Jonnae Atkinson MD

Ebony Beaudoin MD

Nadine Hylton MD

Konya Keeling-Johnson MD

Adrianne Scruggs-Powell MD

Sharonda Alston-Taylor MD

**Introductions**

* All attendees introduced themselves around the table

**Current Budget**: $1503.36

• Expenses paid: $831 to Westin and Ogun

• Taxes: $75

• Donation: $300

• Suggested that regular reporting should be made available to ALL members via website

• Full financial report will be provided by the treasurer

**Mentoring**

• Session with Rice University Pre-med students immediately after this meeting

• Guest mentors will be in attendance

**Fundraising Event**

• Preview Showing of: “***The Green Book”*** at Ensemble Theater

* Date: January 19, 2020
* Time: 3PM Showtime / 2PM VIP Jazz Reception

Goal is to raise $15,000 at a cost of $75 per ticket

* We need to sell ~226 tickets
* Via sponsorship levels
* Physician Vendors
* Authors
* Consider partnering with other organizations for sponsorship or group ticket sales
* Grant request submitted to HEB

**New Business**

Community Service / Social Action

* Opportunity to speak with Pre-Health Student at University of Houston on October 15th at 6:30pm
* Community service/ Social Action
* Houston Black Leadership Forum wants to do a social action partnership with us
* Community Service: Stop the Silence Walk (we taught breast exams) is our usual event but we’re open to other events
* Local Black Organizations will be holding their events in our area and we can partner up
* We need to resume our visibility in the community (it decreased after Hurricane Harvey)

Annual Christmas Party with Houston Black Leadership Forum

* Costs us $300 per year to maintain membership
* Concerns that we do not have access to their financial reports as members
* We usually have a low number of members to actually attend the party (<5)
* Will likely NOT continue this relationship as its cost prohibitive at this time

Improving communication with MSMMS Members

* Update and scrub current email list
* Make financial reports available thru members only website
* Consider hiring a student intern to help with our administrative needs

**Next Meeting: TBD**

Submitted By: Nadine Hylton MD

Recording Secretary